

**ADMINISTRATIVE SERVICES DEPARTMENT[11]**

**Notice of Intended Action**

**Twenty-five interested persons, a governmental subdivision, an agency or association of 25 or more persons may demand an oral presentation hereon as provided in Iowa Code section 17A.4(1)“b.”**

**Notice is also given to the public that the Administrative Rules Review Committee may, on its own motion or on written request by any individual or group, review this proposed action under section 17A.8(6) at a regular or special meeting where the public or interested persons may be heard.**

Pursuant to the authority of Iowa Code section 8A.104(5), the Department of Administrative Services hereby gives Notice of Intended Action to amend Chapter 63, “Leave,” Iowa Administrative Code.

The proposed amendment is intended to create more equality among employees whose shifts are greater than 16 hours with employees whose shifts are 16 hours or less. The proposed amendment accomplishes this by limiting military leave for employees whose shifts are more than 16 hours to 30 calendar days in accordance with Iowa Code section 29A.28(1)“a” for military duty of 30 days or more, while providing 30 work days of leave for employees whose shifts are 16 hours or less.

Interested persons may make written comments on the proposed amendment until 4:30 p.m. on June 28, 2017. Comments should be directed to Tami Wiencek, Department of Administrative Services, Hoover State Office Building, 1305 East Walnut Street, Des Moines, Iowa 50319-0114. Comments may be sent by fax to (515)281-6140 or by e-mail to [tami.wiencek@iowa.gov](mailto:tami.wiencek@iowa.gov).

A public hearing will be held on June 29, 2017, from 10 a.m. to 12 noon at the Joint Forces Headquarters Building, 6100 NW 78th Avenue, Johnston, Iowa, at which time persons may present their views either orally or in writing. Any persons who intend to attend the public hearing and have special requirements, such as those related to hearing or mobility impairments, should contact the Department and advise of specific needs by calling (515)725-2017.

A mobilization of 16, 24-hour shift employees in six-month rotations is anticipated within the Iowa Department of Public Defense in October 2017 and ending in November 2018. The impact on the Iowa Department of Defense budget will exceed \$510,795 or more than 8 percent of the Department’s budget. This amendment will prevent that fiscal impact.

The Department of Administrative Services will not grant waivers under the provisions of these rules, other than as may be allowed under Chapter 9 of the Department’s rules concerning waivers.

This amendment was also Adopted and Filed Emergency and is published herein as **ARC 3115C**. The content of that submission is incorporated by reference.

After analysis and review of this rule making, no impact on jobs has been found.

This amendment is intended to implement Iowa Code sections 8A.413 and 29A.28.